



STUDENT PROFILE

PERSONAL INFORMATION

Please attach recent
2x2 picture here.

Student's Name:	
Date of Birth:	
Address:	
Landline:	Mobile No.:
E-mail Address:	
Facebook Account Name:	
Father's Name:	
Occupation/Position:	
Company Name & Address:	
Landline:	Mobile No.:
E-mail Address:	
Mother's Name:	
Occupation/Position:	
Company Name & Address:	
Landline:	Mobile No.:
E-mail Address:	

ACADEMICS
School _____ Level _____
What is your child's favorite subject? _____
What subject does s/he like least? _____
What subject does s/he find easy? _____
What subject does s/he find difficult? _____
Why do you think your child needs our program/s? _____

Which do you prefer for a teacher? Male _____ Female _____
Priorities/Concerns/ Comments _____

ABOUT THE STUDENT
Other information about your child that we should know (Medication, allergies, etc) _____

Does your child go home alone? _____ Yes _____ No

ABOUT THE CENTER
How did you find out about YuXin? _____

Please check all appropriate boxes and give brief details

Referred by friends or relatives _____
School _____
Leaflets/ Brochure _____
Newspaper _____
School Fair _____



- COVERAGE:** Ahead Junior shall provide academic services to ("the student"), herein represented by the client ("the client"), for a fee of _____ (Php _____) starting on _____. The academic service ("the program") shall consist of _____ hours, covering the subject(s) of _____, and shall be rendered every _____ (day & time).
- TERMS OF PAYMENT:** The full amount for the service shall be paid on or before the start of the program. Payments may be made only through the branch coordinators, managers, and designated cashiers of Ahead Junior or through bank deposit. For payments made by bank deposit, the client must keep the validated deposit slip, which will serve as a temporary receipt.
- PRE-TERMINATION BY CLIENT:** Should the client decide to discontinue the program; the client should do so by giving written notice to Ahead Junior at least seven (7) days before the intended date of termination. No refunds, in whole or in part, will be given after three (3) sessions have been completed, at which time it is assumed that the student and/or the client has found the service satisfactory. In the event the refund is granted, Ahead Junior will charge a processing fee, which is 15% of the contract price of _____. Ahead Junior will not grant refunds for pre-termination of the program for reasons that cannot be attributed to Ahead Junior, including but not limited to personal circumstances of the student and/or the client of force majeure.
- VENUE:** Academic services shall be conducted at the Ahead Junior center.
- SELECTION OF TEACHER:** Ahead Junior shall select the teacher(s) that will render the academic services to the student. Should the client desire to have another teacher for a valid reason, the student or the client must inform Ahead Junior immediately. In the event that the teacher will not be able to complete the required academic services for any reason whatsoever, Ahead Junior shall look for an appropriate replacement within a reasonable period.
- AHEAD JUNIOR COMMITMENT AND STUDENT RESPONSIBILITY:** Ahead Junior stands committed to the quality of its services and to the welfare and academic progress of its students. However, Ahead Junior does not make any representation, guarantee, or warranty of any kind whatsoever that the student shall pass or excel in any and all examinations or tests, or shall gain mastery in the subjects concerned. The student and the client agree and affirm that the final responsibility for performance in class and/or tests lies on the student.
- STUDENT BEHAVIOR AND DISCIPLINE –** Ahead Junior shall expel any student who exhibits disruptive behavior or detracts from the educational mission of his/her course. Harassment, coming to the session under the influence of drugs or alcohol, carrying deadly weapons, theft or misuse of property, low motivation, disregard for instructions, and uncontrollable behavior are examples of conduct that will lead to expulsion. NO REFUND shall be given to students who are expelled.

TERMS AND CONDITIONS

- CONFIDENTIALITY:** For the protection of its clients, Ahead Junior does not allow its teachers to divulge, during or after his/her contract, any information concerning any of Ahead Junior's clients. Ahead Junior asks the same from its clients and requests the client not to discuss any and all terms of this contract with anyone, even with Ahead Junior teachers.
- PROHIBITION ON RECRUITMENT OF TEACHERS:** recruitment of Ahead Junior teachers by the client and/or the student for personal services or employment in other organizations is prohibited.

IMPORTANT REMINDERS

- ALL CONCERNS MUST BE DIRECTED TO THE OFFICE.** Changes in schedule, frequency, and length of the program must be arranged through Ahead Junior's branches/offices.
- SEEKING OR ACCEPTING ANY ACADEMIC SERVICE DIRECTLY** from any of Ahead Junior's teachers is deemed offensive and is not allowed even after the terms of this contract have expired.
- AHEAD JUNIOR AIMS TO PLEASE ITS CLIENTS.** Complaints, questions, and suggestions are most welcome and must be directed to the manager as soon as possible.
- IF A STUDENT IS ABSENT FROM A PROGRAM SESSION,** the student can make up for the lost time upon approval of and arrangement with the manager. Cancellation of a program session should be made at least 24 hours before the scheduled session; otherwise no make-up session will be given.
- IF A STUDENT COMES LATE FOR THE SESSION,** the original schedule for the session shall be followed (e.g., if the session is from 1-2pm and the student is late for 15 minutes, the original schedule of 1-2pm shall be logged).
- ALL PROGRAMS ARE CONSUMABLE WITHIN THE SCOPE OF THE PROGRAM.** Programs are usually consumable within a period of 30 days. Unused hours after the period agreed upon by the client and Ahead Junior shall be forfeited.

This contract is legally binding and final. The signatories acknowledge that they enter into it on their own free will and that its provisions are not reversible. This contract shall be governed by the laws of the Republic of the Philippines.

TERMS AND CONDITIONS ACCEPTED:	
_____ Client's Name & Signature	_____ Ahead Junior Representative & Signature
_____ Date	_____ Date
Received Program Guidelines: _____	
Amount Paid: _____	Date Paid: _____